

## APPENDIX 1

### TRAVEL SPEND BY ACCOUNT CATEGORY FY 2008 to FY 2010

- **1227, Employee Training** - Transportation, Lodging, Meals and Incidentals: Include expenditures for airfare, taxi, tolls, lodging, meals and personal vehicle mileage reimbursement, associated with employee training and development coded as 1224, 1225, 1226 or 1228.

1227 Expenditures Across State Government		
	Agency	Higher Education
FY 2008	10,144,529.69	7,486,774.03
FY 2009	6,853,355.55	17,754,106.87
FY 2010	5,551,385.74	17,937,438.95

- **1281, Moving and Relocation Services:** Include expenditures for services provided for relocating an employee's family and household, incidental to a new place of employment. Use this code, also, for the expenditures of a newly-employed person when appropriately approved or in conjunction with the Uniform Relocation Act. Include expenditures for travel mileage fares, meals, lodging, transportation and storage of household goods, temporary living allowance, search for a new residence, sale of former residence, and related authorized miscellaneous allowances.

1281 Expenditures Across State Government		
	Agency	Higher Education
FY 2008	458,666.69	1,981,309.91
FY 2009	414,476.56	3,019,882.27
FY 2010	163,602.78	2,125,291.77

- **1282, Travel, Personal Vehicle:** Include expenditures for transportation by personal vehicle. Exclude parking fees and tolls. Travel cost associated with attending courses should be charged to 1227.

1282 Expenditures Across State Government		
	Agency	Higher Education
FY 2008	10,129,791.82	2,462,368.33
FY 2009	10,187,907.42	5,464,720.99
FY 2010	9,451,648.04	4,877,454.48

- **1283, Travel, Public Carriers:** Include expenditures for individual travel by aircraft (State and private sector), airport limousine, bus, leased vehicle, taxi, train, and watercraft. Include parking fees and tolls. Travel cost associated with attending courses should be charged to 1227.

<b>1283 Expenditures Across State Government</b>		
	<b>Agency</b>	<b>Higher Education</b>
FY 2008	3,753,336.11	10,752,829.36
FY 2009	3,402,232.24	21,005,893.93
FY 2010	3,643,260.00	21,405,281.35

- **1284, Travel, State Vehicles:** Include expenditures for transportation by State vehicles. Exclude parking fees and tolls. Travel cost associated with attending courses should be charged to 1227.

<b>1284 Expenditures Across State Government</b>		
	<b>Agency</b>	<b>Higher Education</b>
FY 2008	14,053,416.43	2,970,449.87
FY 2009	10,433,104.86	3,903,046.26
FY 2010	9,271,410.43	3,722,830.87

- **1285, Travel, Subsistence and Lodging:** Include expenditures for gratuities, lodging, and similar subsistence and for parking fees and tolls related to 1282 and 1284. Travel cost associated with attending courses should be charged to 1227.

<b>1285 Expenditures Across State Government</b>		
	<b>Agency</b>	<b>Higher Education</b>
FY 2008	9,407,016.85	9,516,207.72
FY 2009	8,572,025.20	20,794,561.89
FY 2010	8,342,866.79	23,604,888.05

- **1286, Travel, Supplements and Aid:** Include expenditures for individual transportation by any means and subsistence for persons receiving medical or rehabilitative services or for persons in the care or custody (including the extradition of prisoners) of a State agency. For extradition of prisoners, include all travel expenditures of the guards.

<b>1286 Expenditures Across State Government</b>		
	<b>Agency</b>	<b>Higher Education</b>
FY 2008	75,344,542.89	3,743.68
FY 2009	77,132,492.47	19,370.39
FY 2010	81,557,346.37	(977,545.31)

- **1287, Travel, Meal Reimbursements - Reportable to the IRS:** Include reimbursements for meal expenditures incurred during trips or work assignments which did not require overnight lodging or rest. (Meals which are part of a training or education package and are not reportable to the IRS should be charged to subobject code 1227.)

<b>1287 Expenditures Across State Government</b>		
	<b>Agency</b>	<b>Higher Education</b>
FY 2008	1,030,624.95	22,362.61
FY 2009	861,609.86	1,389,870.87
FY 2010	755,914.67	1,193,111.99

- **1288, Travel, Meal Reimbursements - Not Reportable to the IRS:** Include reimbursements for meal expenditures which were incurred during trips which required overnight lodging or rest or for special work assignments, such as business luncheons, recruiting or interviewing job applicants through the lunch hour, or any overtime work in which a meal is purchases by an employee and is eaten on the employer's premises for the convenience of the employer. (Meals which are part of a training or education package and are not reportable to the IRS should be charged to subobject code 1227.)

<b>1288 Expenditures Across State Government</b>		
	<b>Agency</b>	<b>Higher Education</b>
FY 2008	4,608,040.40	3,937,250.36
FY 2009	4,147,673.73	5,859,172.66
FY 2010	4,362,832.00	6,221,465.19